

**TOWN OF CHATHAM – HARBORMASTER DEPARTMENT**  
**FISH PIER CHARTER/PARTY BOAT PERMIT**  
**WAITING LIST APPLICATION**

Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Summer Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Description of Vessel				Proposed Use		
Sail: _____	Power: _____	Length _____	Beam _____	Draft _____	Charter _____	Sight-Seeing _____
						Seal Cruises _____

**Please specify the desired permit(s) for mooring.**  
**(Resident/Non-Resident Taxpayer \$5.00 fee / Non-Resident \$15.00 fee**  
**for each choice checked)**

**FISH PIER**

\_\_\_\_\_ Resident Commercial Fishing / Party Permit

\_\_\_\_\_ Non-Resident Commercial Fishing / Party Permit

\_\_\_\_\_ Resident Party Boat Permit

\_\_\_\_\_ Non-Resident Party Boat Permit

I hereby make application for a permit to carry passengers at public owned facilities in the waters of the Town of Chatham. My signature affixed below will attest that I have read, understand, and agree to abide by the bylaws governing the use of the wharves and waterways of the Town. I further understand that I have the responsibility for the care and maintenance of the tackle as per mooring bylaws and regulations. I will not increase the size or change the use of my business without the prior approval from the Town of Chatham.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
(I have read and will abide with all regulations written on the reverse side of this application.)

Mail this application plus fee(s) to the:  
Make check payable to **Town of Chatham.**

The Town of Chatham Harbormaster Office  
549 Main Street  
Chatham, Massachusetts 02633.  
(508) 945-5185

**www.chatham-ma.gov**

**YOU MUST RENEW YOUR NAME, IN WRITING, ON THE WAITING LIST EVERY YEAR PRIOR TO  
DECEMBER 31ST, WITH THE APPROPRIATE FEE FOR EACH MOORING REQUESTED.**

**Do not write below this line – For Office Use Only!**

Fee Collected \_\_\_\_\_ Date Received \_\_\_\_\_

## **REGULATIONS AND PROCEDURES FOR WAITING LISTS**

1. The owner of a vessel must apply to the Harbormaster for assignment for a Charter/Party Boat permit as specified on the waiting list application.
2. Applications shall be on the form provided by the Harbormaster and contain: name, address(es), and telephone number(s), of the owner(s) of the vessel requesting a Charter/Party Boat permit, and a description of the vessel - type, length overall, beam and draft.
3. Upon receiving a completed application for assignment of Charter/Party Boat permit, the Harbormaster will enter the name of the individual and the description of the vessel on to the established waiting list for the area. Entry shall be chronological by the date the application is received by the Harbormaster.
4. It is agreed that when a Charter/Party Boat permit becomes available, it will be occupied by a boat owned by the person whose name appears on the waiting list. Permits are non-transferable.
5. It is the responsibility of the applicant to notify the Harbormaster of any change in the information contained in the original application – address(es), telephone(s), or description of vessel. Failure to do so will result in removal from the waiting list.
6. It is the responsibility of the applicant to notify the Harbormaster, in writing, by December 31<sup>st</sup> of each year that they wish to remain on the waiting list. Failure to do so will result in the removal from the waiting list.
7. Annually, by 1<sup>st</sup> August of each year. The Harbormaster will post at the Harbormasters Office the current waiting list of each area, and may post it periodically at other locations throughout the year.
8. When a Charter/Party Boat permit is available, the Harbormaster shall assign the location to the first individual on the list with a vessel appropriate for the location, it is agreed that the name on the waiting list(s) shall be advanced from year - to year only if the annual fee is paid.

## **REGULATIONS & PROCEDURES FOR FISH PIER CHARTER/PARTY BOAT PERMIT or a TOWN LANDING SPECIAL USE PERMIT**

1. Fish Pier Charter / Party Boat permits are restricted to those individuals with existing docking permits.